



2020 CRAFT VENDOR GUIDELINES & APPLICATION

Welcome and thank you for your interest in the Milton Farmers' Market!

The Milton Chamber of Commerce has been hosting the Milton Farmer's Market since 1972. Our focus has always been on locally grown and locally produced products but we also have a tradition of providing space at the Market to local Crafters.

Please refer to this guide for information on selection criteria, availability and "what you need to know".

When you are ready, please complete the 2020 Craft Vendor Application on page 2 and submit it to the Chamber.

SELECTION CRITERIA

The Chamber staff will use the following criteria when allocating space.

- New Craft vendors are required to submit a sample(s) of product to the Chamber for approval.
- Arts & Crafts must be hand-made by the vendor using his/her own skill, artistry & training.
- Resale of goods handmade by others is not permitted.
- Crafters that have a 'bricks and mortar' retail location are not eligible for the Market.
- Each vendor is required to have a sign stating their name and address on the front of their stall.

AVAILABILITY

Each Saturday during the Market season there are 2 spots available for Craft Vendors. These spots are located near the curb outside Knox Presbyterian Church and the space is shared with 2 Charity/Non-profit/Fundraising Organizations. That means a total of 4 groups will share this space each week.

- Spots are allocated on a first come, first served basis.
- Craft vendors will be given a space based on availability and cannot be guaranteed a space if they are full or limited.
- Due to the high volume of requests, each craft vendor is limited to a maximum of 6 weeks per season.

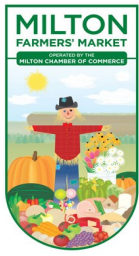
WHAT YOU NEED TO KNOW

The Application Process

- Crafters may choose to attend the Market for a minimum of 2 weeks up to a maximum of 6 weeks. Please ensure that your chosen weeks are clearly indicated on your application. Remember, there is only space for 2 crafters/week.
- Chamber staff will review each application as it is submitted. If space is available on their requested date and the applicant meets the selection criteria, then a space will be assigned and the applicant will receive a confirmation email/letter.

At the Market

- The Chamber provides space only. No provision will be made for electrical hook up. No furniture or other goods will be supplied.
- Displays must be static in nature and fit within the allocated 6 foot space.
- Groups may bring their own 6 foot table and chair(s). Shade structures or umbrellas must fit within your allocated 10 foot space and must be tied or weighted down for wind-proofing.
- *Craft Vendors should note that the Milton BIA is allocated 3 spaces at the market for their members. BIA vendors may sell any item that they carry in their stores.*
- You must be set up by 7am and your stall must be occupied throughout the market day until noon. All stalls must be gone by 12:30pm, when the street barricades come down.
- The Chamber staffs the Market weekly. Please see a staff member if you require help.



MILTON FARMERS' MARKET

2020 CRAFT VENDOR APPLICATION

Milton Chamber of Commerce, 251 Main Street East, Milton, ON L9T 1P1

Email: info@miltonchamber.ca Tel: 905-878-0581 Fax: 905-878-4972

Business Name: _____

Contact: _____

Mailing Address: _____

Town: _____ Postal Code: _____

Phone: _____ Fax: _____

Email: _____

Description of product: _____

Please choose the dates you wish to attend the Market. Minimum 2 weeks – Maximum 6 weeks.

- | | | | |
|----------------------------------|-----------------------------------|---------------------------------------|---------------------------------------|
| <input type="checkbox"/> May 16 | <input type="checkbox"/> July 4 | <input type="checkbox"/> August 15 | <input type="checkbox"/> September 26 |
| <input type="checkbox"/> May 23 | <input type="checkbox"/> July 11 | <input type="checkbox"/> August 22 | <input type="checkbox"/> October 3 |
| <input type="checkbox"/> May 30 | <input type="checkbox"/> July 18 | <input type="checkbox"/> August 29 | <input type="checkbox"/> October 10 |
| <input type="checkbox"/> June 13 | <input type="checkbox"/> July 25 | <input type="checkbox"/> September 5 | |
| <input type="checkbox"/> June 20 | <input type="checkbox"/> August 1 | <input type="checkbox"/> September 12 | |
| <input type="checkbox"/> June 27 | <input type="checkbox"/> August 8 | <input type="checkbox"/> September 19 | |

Payment HST# R107703464

	FEE	HST	TOTAL	PAYMENT
2 weeks	\$135.00	\$17.55	\$152.55	
4 weeks	\$270.00	\$35.10	\$305.10	
6 weeks	\$400.00	\$52.00	\$452.00	

Cheque Cash

Name: _____

Visa /MC #: _____ Expiry: ____|____ CCV: _____

I have read, understand and agree to abide by and be subject to the Milton Farmers' Market Policies and Procedures.

Signature: _____ Date: _____

CHAMBER USE ONLY:		New or Returning Vendor?
Date Received: _____		Approved? Yes No
Sent Milton Farmers' Market Rules and Guidelines Y N		Approval letter sent: _____